

revised 26 June 2019

## **Policy on Discounts and Program Scholarships**

**Purpose:** To encourage more programs, retreat participants, and summer camp opportunities for those in need. Financial need should never be the reason that prevents an individual or group from participating in programs or retreats.

### **Program Scholarships for Participants:**

To apply for an individual program scholarship, each participant or their parent/guardian must indicate their needs and apply by providing the information required to screen applicants.

1. Complete the Scholarship Application and submit it by email, mail, or fax.
2. Inform the Pastor of your home congregation or other third party organization (social services, non-profit support organization, etc..) that the staff of Caroline Furnace Lutheran Camp & Retreat Center will be contacting them to discuss a scholarship partnership.
3. Register online as a participant and pay an initial deposit to confirm commitment.

*It is our experience that the process works best when the applicant, home congregation (or third party org.), and Caroline Furnace complete this process together and each party covers one-third of the cost.*

We realize there are circumstances where an applicant is not currently associated with a congregation, and/or the family or the congregation simply cannot provide one-third of the cost. We will address these instances on a case-by-case basis to determine additional options.

There are a few questions that we confirm with all scholarship applicants.

1. Are you affiliated with a church or congregation? If so, are they willing and capable to assist in any way?
2. If you are not affiliated with a church, is there another third party or organization that can verify your financial situation?
3. Are you able to pay one-third of the cost to participate in the program?

### **Discounts for Retreat Groups and New Programs:**

Organizations and special programs can be considered for up to a 10% discount in lodging, food, and program fees based on the need of the organization and the program itself. Discount rates will only be considered for first time retreat group users or participants of new programs that are either sponsored by our supporting Synods or provided by Caroline Furnace Lutheran Camp & Retreat Center.

**Scholarship Application**

Date: \_\_\_\_\_

Name of Person completing form: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

This scholarship is being requested for:

Program: \_\_\_\_\_

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please give a brief description of the applicant's need.

Name of Home Congregation or Organization:

Name of Pastor or organization leader:

Pastor or organization leader phone/email:

**Please return this form by email to [tom@carolinefurnace.org](mailto:tom@carolinefurnace.org), or by mail to the address listed above.**